JOIN US
MARCH 5 - 8, 2022

MEETING FACTS
The Team-Based Learning Collaborative (TBLC) is an international group of educators dedicated to supporting faculty from a variety of disciplines who wish to implement team-based learning. Our recent conferences have included educators from a range of backgrounds, including medical education, other health-related disciplines, graduate and undergraduate education, K-12 education, nonprofit and corporate universities. We have benefited from everyone's experience and wisdom as we strive to share teaching resources and promote the dissemination, evaluation and scholarship of team-based learning.

WHO SHOULD EXHIBIT?
We have a wide range of sponsorship opportunities designed to showcase your company's products and services and maximize your footprint. The TBLC reserves the right to deny any sponsor for any reason, and TBLC seeks sponsors consistent with the Collaborative's mission, vision, and values.

• Educational technology companies/developers (e.g. applications, devices, learning management systems, audience response systems, testing tools)
• Publishers of education-focused journals and books (various disciplines, grade ranges, undergraduate, graduate, professional, health sciences)
• Developers of distance education platforms
• National organizations representing educational associations
• Providers of continuing education
• Universities and other educational organizations seeking talented educators

REGISTER AT TBLCMEETING.ORG
# Schedule of Events

**Orlando, Florida, USA**

## Saturday: March 5, 2022

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 AM - 11:00 AM</td>
<td>Exhibitor Set Up</td>
</tr>
<tr>
<td>8:00 AM - 11:00 AM</td>
<td>Pre-Conference Workshop</td>
</tr>
<tr>
<td>8:00 AM - 4:00 PM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>11:00 AM - 12:00 PM</td>
<td>Lunch</td>
</tr>
<tr>
<td>12:00 PM - 3:00 PM</td>
<td>Pre-Conference Workshop</td>
</tr>
<tr>
<td>3:00 PM - 3:30 PM</td>
<td>Break</td>
</tr>
<tr>
<td>3:30 PM - 5:30 PM</td>
<td>Pre-Conference Workshop</td>
</tr>
</tbody>
</table>

## Sunday: March 6, 2022

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 AM - 6:30 PM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>9:00 AM - 12:00 PM</td>
<td>Pre-Conference Workshop</td>
</tr>
<tr>
<td>12:00 PM - 1:00 PM</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00 PM - 4:00 PM</td>
<td>Pre-Conference Workshop</td>
</tr>
<tr>
<td>5:00 PM - 6:30 PM</td>
<td>Plenary</td>
</tr>
<tr>
<td>6:30 PM - 8:00 PM</td>
<td>Meet and Greet Reception</td>
</tr>
</tbody>
</table>

## Monday: March 7, 2022

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 AM - 6:00 PM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>8:30 AM - 10:30 AM</td>
<td>Workshops</td>
</tr>
<tr>
<td>10:30 AM - 10:45 AM</td>
<td>Break</td>
</tr>
<tr>
<td>10:45 AM - 12:15 PM</td>
<td>Plenary</td>
</tr>
<tr>
<td>12:15 PM - 1:15 PM</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:15 PM - 3:15 PM</td>
<td>Workshops</td>
</tr>
<tr>
<td>3:15 PM - 3:30 PM</td>
<td>Break</td>
</tr>
<tr>
<td>3:30 PM - 4:30 PM</td>
<td>Oral Presentations</td>
</tr>
<tr>
<td>4:30 PM - 6:00 PM</td>
<td>Poster Viewing</td>
</tr>
<tr>
<td>7:30 PM - 8:30 PM</td>
<td>Dinner and Awards</td>
</tr>
</tbody>
</table>

## Tuesday: March 8, 2022

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am - 3:00 PM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>8:30am - 10:30 AM</td>
<td>Workshops</td>
</tr>
<tr>
<td>10:30am - 10:45 AM</td>
<td>Break</td>
</tr>
<tr>
<td>10:45am - 12:30 PM</td>
<td>Oral Presentations</td>
</tr>
<tr>
<td>12:30pm - 1:30 PM</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:30pm - 2:30 PM</td>
<td>Business Meeting</td>
</tr>
<tr>
<td>1:30pm - 2:30 PM</td>
<td>Exhibitor Tear Down</td>
</tr>
<tr>
<td>2:30pm - 2:45 PM</td>
<td>Break</td>
</tr>
<tr>
<td>2:45pm - 3:45 PM</td>
<td>Expert Panel</td>
</tr>
</tbody>
</table>
SPONSORSHIP OPPORTUNITIES

PLATINUM EXHIBITOR - $7500
- Four conference registrations including all meals, breaks, receptions, social event and dinner
- Two draped tables with four chairs provided
- Sponsorship of all meeting activities
- Recognition in the conference booklet including a 100 word marketing statement
- Company promotion on conference website
- Company brochure or literature sheet in each registrant's packet
- Sponsored email message to all meeting attendees. Exhibitor will provide TBLC with content that is subject to approval
- Company logo in the footer of all event website pages
- Full page advertisement in the conference booklet

GOLD EXHIBITOR - $1000
- One conference registration including all meals, breaks, receptions, social event and dinner
- One draped table with two chairs provided
- Recognition in the conference booklet including a 100 word marketing statement
- Company promotion on conference website
- Choice of one activity sponsorship option from:
  - One Plenary
  - Oral sessions
  - Poster sessions
  - One workshop
  - Refreshment break
  - Meet and Greet Reception
  - Registration Area

SIGNATURE SPONSOR - $500
- Great venue for universities and other educational organizations to highlight their TBL programs and talented TBL facilitators.
- Full page advertisement in the conference booklet
- Company promotion on conference website

REGISTER AT TBLCMEETING.ORG
TERMS AND CONDITIONS

APPLICATION DEADLINE & FEES
Applications for exhibit space are considered on a first come, first serve basis. It is recommended that your organization submit the completed application form as soon as possible. Exhibitors must be registered and have their company description and logo on file no later than February 1, 2022 to guarantee inclusion into the conference booklet. The deadline for receipt of the application as full payment is 5:00 pm EST, February 25, 2022. Rates will increase $250 for all applications postmarked after February 25, 2022.

CANCELLATIONS & REDUCTIONS
Cancellation requests must be received in writing no later than February 25, 2022 and are subject to a $250 cancellation fee per booth. If space is reduced prior to February 24, 2022, 20% of the total cost of space will be retained. If space is reduced between February 24, 2022 - March 1, 2022, 50% of the total cost of the space will be retained. There are no refunds for reduction or cancellation after March 1, 2022.

SUBLETTING OR SPACE SHARING
Subletting or sharing of booth space is prohibited.

SHIPPING
All exhibitors are responsible for the organization’s arrangements for shipping and handling. Any physical swag items to be included in attendee packets must be received by TBLC no later than February 1, 2022.

ELECTRICITY & INTERNET
Arrangements for electricity or Internet access must be made directly with TBLC. Details will be sent to all Exhibitors by February 1, 2022. Details for these arrangements will be sent to the official contact person.

NON-EDUCATIONAL ACTIVITIES
Exhibitor sponsored dinner, entertainment activities and/or meetings may not be scheduled in direct conflict with any scheduled sessions. Requests for space must be approved by TBLC.

SOUND DEVICES / NOISE LEVEL
The noise level from any product demonstration or sound system must be kept to a minimum to prevent interference with other exhibits.

REGISTER AT TBLCMEETING.ORG
LIABILITY

Each exhibitor agrees to protect, save and hold TBLC and all agents and employees thereof (hereinafter collectively called “Indemnified”) forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the exhibitor or those holding under the exhibitor. Further, exhibitor shall at all times protect, defend, indemnify, save, and hold harmless the indemnified against and from any and all losses, costs, damages, liability, or expenses (including attorney’s fees) arising from or by reason of any accident or bodily injury or other occurrence to any person or persons, including exhibitor, its agents, employees and business invites, which arises from or out of the exhibition premises, or any part thereof.

QUESTIONS?
PLEASE CONTACT
SUPPORT@TBLCADMIN.ORG

REGISTER AT TBLCMEETING.ORG
Exhibitor Application

Exhibitor Information

ORGANIZATION

EMAIL

ADDRESS

CITY

STATE

ZIP

COUNTRY

PHONE

Agreement: We hereby submit application for exhibit at the 21st Annual TBLC Meeting. We agree to abide by the terms and conditions set forth under terms, conditions & general rules.

SIGNATURE

DATE

Booth Participants

NAME

EMAIL

NAME

EMAIL

- Please attach or e-mail a brief company description (100 words or less) of your organization’s products and services. This description will be included in conference materials.

- Please send your logo in a high resolution .png or .jpg format (300 dpi) to be used as the recognition at the meeting and in the conference booklet.

- Please read the Exhibitor Information and Conditions of Exhibit Agreement carefully before sending in this application/contract for Exhibit Space. Exhibitor booth assignments are on a first-come, first-serve basis. There are a limited number of tabletops for non-profit discipline societies.

Registration Information

REGISTRATION TYPE (MEALS AND COFFEE BREAKS INCLUDED WITH ALL EXHIBITOR REGISTRATIONS)

- Platinum Exhibitor $7,500
- Gold Exhibitor $1,000
- Signature Sponsor $500

TO BE SPONSORED ON:

- Plenary
- Poster Viewing
- Refreshment Break
- Meet and Greet Reception
- Sunday
- Monday
- Tuesday

- Oral Sessions
- Workshops
- Registration z
- Monday

ADDITIONAL ITEMS

- Electricity
- Internet Access

Payment Information

NAME

PAYMENT METHOD

CHECK

CREDIT CARD (MASTER CARD / VISA)

EXHIBIT FEE

SPONSOR FEE

CREDIT CARD #

SIGNATURE

EXPIRATION DATE

CCV #

AMOUNT

Questions about how to complete this form?

Email us at:
support@tblcadmin.org

Or call us at:
304-208-8011

Return form to:
TBLC
c/o JulNet Solutions, LLC
1014 6th Avenue
Huntington, WV 25701

support@tblcadmin.org • www.teambasedlearning.org